

Children need music to help them through school, enhancing their education. Hannah's Musical Hope is offering free used instruments supply and monetary donations to schools in danger of losing their music programs. If you think you will qualify fill out this application. Mail the completed application to Hannah Kerchner P.O. Box 65, West Branch IA, 52358.

School Music Program Assistance Application

By filling out this application you are stating your music program truly needs help and the money/instruments you gain will be used accordingly. All money you are given you will use towards making your music program better. Instruments donated should be given to students who need them and used to make your music program better.

Once we have donated the instruments or money we will do monthly-yearly checks to make sure you are using the donated material accordingly. If you do not uphold to the contract, which is the last page of this application, understand that you will have to return the instruments and/or refund us, giving the money back.

To ensure you are following your promise we will send a representative to you to check on your program's progress we require you to send us a report every three months for the first year. With instruments, and possibly money we will check in at your school once yearly to make sure you're using the instruments accordingly until we feel satisfied that the instruments have been put into good hands.

To be eligible for a donation fill out the application attached to this information sheet. While you are filling out this application be sure to be completely honest. These applications will be reviewed and numbers will be checked. If we suspect an inaccurately filled application we will deny a donation to your music program. If you are denied and wish to re-apply you may do so at anytime.

Know that you are not the only school filling out this application and we cannot help everyone. If we feel that you are eligible for assistance we may put you on our waiting list as we cannot help everyone within a short amount of time. If you are eligible we will contact you and arrange a visit to your school to see if we can be of assistance.

If you have any questions about what you will gain from this, who we are, or about the application process in general feel free to contact Hannah Kerchner at (319) 775-0822 or at Hannahsmusicalhope@gmail.com. Thank you for showing interest towards our program and we hope we can help you!

Instructions to fill out application

Part 1: Read the instructions and fill out the band budget estimate to the best of your ability. If school policy doesn't allow you to disperse this information write that and we will come in and talk to you and your administration to help us decide. Filling out this information will however give you a more likely chance of getting a donation.

Part 2: To get a clear view of your music programs status we want a description of your music program. Answer the questions listed the best you can. If you are eligible we will make a visit to your school and see if we can help you.

Part 3: Read the certification and complete this section.

Part 4: In part four read questions carefully and answer with your best estimate. We want to provide your school with what will benefit you the most. This section is not required but highly recommended so we can serve you in the best possible way.

Contract: At this point you do not need to sign the contract, we are merely providing you with a copy so you can fully understand what you are agreeing to. Upon approval we will visit your school for a personal inspection. After visiting your school we will decide whether you are eligible or not and have the contract signed at that point.

Privacy Act Statement: This is explains how we will use the information you give us.

In order for your application to go through you do need to fill out all information. You do not have to give the information, but if you do not, we cannot approve your child for free. You must include the last four digits of the social security number of the adult household member who signs the application. We will use your information to determine if your child is eligible for a free instrument. We MAY share your eligibility as a statistic, to help evaluate funding, and determining benefits of our program.

Non-discrimination statement: This explains what to do if you believe you have not been treated fairly. One of our policies as a business is that we can not and will not discriminate against its customers, employees, and applicants based off of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity funded or conducted by the business.

Application

Part 1: Current Band Budget REQUIRED BY ALL APPLICANTS

This section will allow you to tell us where you are concerning money as of now. If you do not fill this section out we will not consider you for a donation. We need to know what your music program needs, how much it needs, and whether it is eligible for a donation or not. Estimate the numbers to the best of your ability. If you have records of your actual income as a program that you want to share please attach a separate document.

Current budget set by your school: _____

Income received from fundraising: _____

Income received by outside donations: _____

Number of school instruments: _____

Number of school instruments being used: _____

Do you have less instruments than needed? _____

Have there been recent budget cuts? _____

Is the music program at your school being considered to be cut? _____

Part 2: Music program description

This part of the application is not required but highly recommended. In order for us to help you we want to know who you are and your program's current status. Do know that if this part of the application is not fully filled out your chances of receiving a donation are decreased greatly.

Briefly describe your program on the space provided: _____

Why do you believe you should receive a donation? _____

Are there a lot of students involved in music at your school? _____

Why do you want to save your music program? _____

Why is your music program currently failing? _____

If you received assistance do you think you can turn the music program around and make it something students will be a part of? _____

Part 3: Certification and Signature. REQUIRED OF ALL APPLICANTS.

I certify (promise) that all information on this application is true and that all income is reported if required. I understand that I will receive an instrument based on the information I give. I understand that officials may verify (check) the information. I understand that if I purposely give false information, my program will not receive assistance and that I may be prosecuted.

Signature: _____ Printed

Name: _____

Date Signed: _____

School: _____

Address: _____ City: _____
State: _____ Zip code: _____

Work Phone: _____ Cell Phone (Optional): _____

Email: _____

Part 4: What kind of donation are you looking for? Required of all applicants.

This section will help us determine how we can help you. If you do not fill this portion out we will not be able to have a clear idea of what you need and whether we will donate to your program Fill out the field that apply to you. If a section does not apply to your program please indicate that with N/A.

Money Donation: (Check one)

- \$2,000
- \$5,000
- \$8,000
- Other: \$ _____

How do you plan to use the money to benefit your program? _____

Instrument Donation: What instruments are you looking for? Check all that apply, this could be two different types to every type.

- Trumpets
- Trombones
- Tubas
- Baritones
- French Horns
- Clarinets (Bass included)
- Saxophones (All types included)
- Flutes
- Oboes
- Bassoons
- Percussion equipment
- Other: _____

Approximately how many instruments are you wishing to receive? _____

How do you plan to get these instruments to students and get more people involved in your band? _____

Contract

By signing this contract you are agreeing to the following terms and conditions.

1. Any donation I receive will be used to benefit a failing music program.
2. Instruments received will not be sold for profit.
3. Money will be used accordingly to benefit the music program to help it be more successful.
4. All of the information in the application accurate and is not being used as a scam just to get money.
5. For the first year after donation I will send in a report of where money are instruments are at and any progress the program has made.
6. Each year until otherwise notified I will allow for yearly visits to make sure the donation is being used properly.
7. I am 100% dedicated in making sure our music program gets back on its feet so that every student can have the opportunity to be in band.
8. If I use the instruments or money in anyway that doesn't benefit the music program I know I will have to refund the donation.

Name of applicant: _____

Signature of applicant: _____ Date signed: _____

DO NOT WRITE BELOW THIS LINE

Donation eligibility, upon inspection: (circle one)

Approved Denied

Reason: _____

Amount of \$/instruments being donated: _____

Signature of official: _____

Date signed: _____

